



**CITY OF TOCCOA**  
**CITY COMMISSION**  
**MINUTES • AUGUST 25, 2025**

**Regular Meeting**

**City Commission/Court Room**

**5:00 PM**

92 North Alexander, Toccoa, GA 30577

**CALL MEETING TO ORDER**

Mayor Carter called the regular meeting to order at 5:00 p.m.

**INVOCATION**

The Invocation was given by Reverend Paul Garrison.

**PLEDGE ALLEGIANCE TO THE FLAG**

**ROLL CALL**

Attendee Name	Title	Status	Arrived
Terry Carter	Mayor	Present	
Evan Hellenga	Vice Mayor	Present	
Michelle Jamieson	Commissioner	Present	
Gail Fry	Commissioner	Present	
Ron Matheson	Commissioner	Present	
Fredda O. Wheeler	City Manager	Present	
John Dickerson	Attorney	Absent	
Beth Rider	City Clerk	Present	

Attorney Maley Hicks was present at the meeting.

**APPROVAL OF AGENDA**

A motion was made by Vice-Mayor Hellenga, seconded by Commissioner Jamieson to approve the agenda with the addition of adding the Airport Authority request to the agenda. Motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Evan Hellenga, Vice Mayor
<b>SECONDER:</b>	Michelle Jamieson, Commissioner
<b>AYES:</b>	Hellenga, Jamieson, Fry, Matheson
<b>RECUSED:</b>	Carter

**I. CONSENT AGENDA**

A motion was made by Vice-Mayor Hellenga, seconded by Commissioner Jamieson to approve the Consent Agenda. Motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evan Hellenga, Vice Mayor
<b>SECONDER:</b>	Michelle Jamieson, Commissioner
<b>AYES:</b>	Carter, Hellenga, Jamieson, Fry, Matheson

- A. Request for Approval of Minutes of August 11, 2025 Work Session

B. Request for Approval of Minutes of August 11, 2025 Commission Meeting

**REPORTS**

Vice-Mayor Hellenga reported this past weekend was Waived Adoption Fee at the shelter to reduce population at the shelter, there was 12 adoptions. There will be 2 more weekends to Waive Adoption Fee in September and October. We have got to educate the public to spay and neuter their animals.

Mayor Carter congratulated Vice-Mayor Hellenga and Commissioner Jamieson on their re-election.

Commissioner Fry stated she spent the day with three members of the Historic Preservation Committee in Gainesville for training. Commissioner Fry thanked those who take their time to serve on these Committees because they do require training.

Commissioner Matheson reported last week he attended the Chambers monthly Board Meeting. Last week Commissioner Matheson and Tim Mullen toured the Historic Ritz Theatre with Friends of the Ritz Board members they took notes of things that need improving. Friends of the Ritz has assisted the City several times with helping purchase items for the Theatre.

Mayor Carter reminded everyone the City is really focused on cleaning up the streets, they have rented a street sweeper to help with the efforts.

Public Works Director stated they have rented a broom to sweep up behind the tractors and digging out the gutters, he stated they are making progress and are working on Currahee Street currently.

Mayor Carter thanked Randy and staff for their efforts.

**II. OLD BUSINESS**

**III. NEW BUSINESS**

C. Consideration of 2025 Tax Millage Rate

A motion was made by Vice-Mayor Hellenga, seconded by Commissioner Jamieson to approve the 2025 Tax Millage Rate at 5.20 mills. Motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evan Hellenga, Vice Mayor
<b>SECONDER:</b>	Michelle Jamieson, Commissioner
<b>AYES:</b>	Carter, Hellenga, Jamieson, Fry, Matheson

D. Consideration of Hotel Motel Ordinance

A motion was made by Commissioner Fry, seconded by Commissioner Matheson to approve the Hotel Motel Ordinance and waive the second reading. Motion carried unanimously.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Gail Fry, Commissioner  
**SECONDER:** Ron Matheson, Commissioner  
**AYES:** Carter, Hellenga, Jamieson, Fry, Matheson

E. Consideration of Purchasing Ordinance

A motion was made by Commissioner Jamieson, seconded by Vice-Mayor Hellenga to approve the Purchasing Ordinance and waive the second reading. Motion carried unanimously.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Michelle Jamieson, Commissioner  
**SECONDER:** Evan Hellenga, Vice Mayor  
**AYES:** Carter, Hellenga, Jamieson, Fry, Matheson

F. Consideration of Historic Preservation Commission Appointments

A motion was made by Commissioner Fry, seconded by Commissioner Matheson to re-appoint board members to another term. Motion carried unanimously.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Gail Fry, Commissioner  
**SECONDER:** Ron Matheson, Commissioner  
**AYES:** Carter, Hellenga, Jamieson, Fry, Matheson

G. Consideration of the Purchase of HVAC for Boys and Girls Club

A motion was made by Commissioner Jamieson, seconded by Vice-Mayor Hellenga to award the bid to L A Heating and Air in the amount of \$39,253.00. Motion carried unanimously.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Michelle Jamieson, Commissioner  
**SECONDER:** Evan Hellenga, Vice Mayor  
**AYES:** Carter, Hellenga, Jamieson, Fry, Matheson

H. Consideration to Amend the Budgeted Amount for the Toccoa Stephens County Airport

A motion was made by Commissioner Fry, seconded by Commissioner Jamieson to approve the budget amendment for the Airport Authority in the amount of \$9,891.00. Motion carried unanimously.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Gail Fry, Commissioner  
**SECONDER:** Michelle Jamieson, Commissioner  
**AYES:** Carter, Hellenga, Jamieson, Fry, Matheson

IV. PUBLIC COMMENTS

Recognition of Visitors Wishing to Speak on General Items. **(Limit 3 Minutes)**

Mr. Eddie Hallford presented to the board pictures of Henderson Falls Tennis Courts and asked the board to consider repairing and redoing the courts to six Pickle Ball Courts and a restroom facility.

**V. ADJOURN**

Mayor Carter adjourned the regular meeting at 5:30 p.m.



*M. Carter*  
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Mayor  
*Seth Ryder*  
\_\_\_\_\_  
City Clerk